



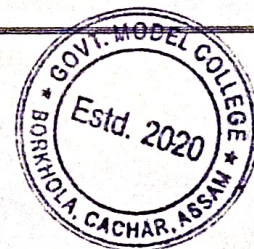
**GOVT. MODEL COLLEGE BORKHOLA  
CACHAR (ASSAM)-788127**

**FEBRUARY 3, 2026**



**ACADEMIC &  
ADMINISTRATIVE  
AUDIT-  
2023-2026**

By:  
Prof. Niranjana Roy, Vice Chancellor, Gurucharan University, Silchar  
Prof. Debotosh Chakraborty, HOD, Political Science, Assam University, Silchar



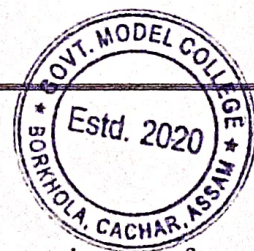
### Profile of the College:

<b>A Name and address of the college</b>	
<b>Name</b>	<b>Govt. Model College, Borkhola</b>
<b>Address</b>	Dholchera P.O. Jaraitola Bazar P.S. Borkhola Dist. Cachar PIN-788127 Email: <a href="mailto:govtmodelcollegeborkhola@gmail.com">govtmodelcollegeborkhola@gmail.com</a> Mobile No. 60032-07177
<b>State</b>	Assam
<b>Website</b>	<a href="http://www.gmcoborkhola.org">www.gmcoborkhola.org</a>
<b>B Communication Address</b>	
<b>Principal</b>	Dr. Sahabuddin Ahmed
<b>Office Address</b>	Dholchera, P.O. Jaraitola Bazar P.S. Borkhola Dist. Cachar PIN-788127 Email: <a href="mailto:govtmodelcollegeborkhola@gmail.com">govtmodelcollegeborkhola@gmail.com</a> Mobile No. 60032-07177
<b>IQAC Coordinator</b>	Dr. Md. Mofidur Rahman
<b>Office Address</b>	Dholchera, P.O. Jaraitola Bazar P.S. Borkhola Dist. Cachar PIN-788127 Email: <a href="mailto:iqacgmcob@gmail.com">iqacgmcob@gmail.com</a> Mobile No. 70029-28586
<b>C Status of the College</b>	Government Model College
<b>D Name of the affiliating university</b>	Assam University, Silchar

### 1. Introduction

Government Model College, Borkhola (GMCB), located at Dholchera, P.O. Jaraitola Bazar, P.S. Borkhola, District Cachar, Assam (PIN: 788127), is one of the fifteen Model Colleges established by the Government of Assam under the Rashtriya Uchchatar Shiksha Abhiyan (RUSA 1.0) scheme. Conceived as a flagship initiative to expand access to quality higher education in rural and semi-urban areas, these Model Colleges were envisioned to bridge regional disparities in educational opportunity and institutional infrastructure.

Out of the fifteen colleges planned under this initiative, nine were established exclusively for women students, while six - including Government Model College, Borkhola - were



set up as co-educational institutions. GMCB was constructed at a total cost of approximately Rs. 9 crores and was inaugurated digitally by the Hon'ble Prime Minister of India, Shri Narendra Modi, on 3rd February 2019. The college became academically functional from the 2020–2021 academic session, admitting its first batch of students.

Unlike traditional provincialized colleges of Assam, GMCB is directly established and administered by the Government of Assam. The institution is affiliated to Assam University, Silchar (a Central University), and also offers Higher Secondary education under the Assam Higher Secondary Education Council (AHSEC).

The college presently offers Four-Year Undergraduate Programmes (FYUGP) under NEP-2020 in six disciplines:

- Bengali
- Economics
- Education
- English
- Political Science
- Sociology

Additionally, a Higher Secondary programme in Arts is operational.

The campus spreads over thirty-eight bighas of land and is located near the NATRIP point at Dholchera, approximately 20 km from Silchar Railway Station. The infrastructure includes spacious classrooms, lecture galleries, library and reading room, recreation room, common rooms for boys and girls, offices for IQAC, NSS, and Sports Cell, an amphitheatre, administrative blocks, staff residential quarters, and a women's hostel.

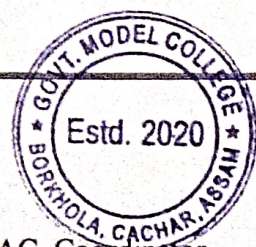
The institution is staffed by a team of enthusiastic and dedicated faculty members who follow learner-centric pedagogical approaches, mentor students individually, and provide regular academic and career guidance. Emphasis is placed on academic excellence, leadership development, professional skills, and ethical values.

This Academic and Administrative Audit was conducted to assess institutional performance, identify strengths and gaps, and suggest developmental measures for quality enhancement and future planning.

## **2. Methodology of the Audit:**

The Audit Report was prepared based on:

1. **On-site Visit** by the Audit Team on 3rd February 2026.
2. **Physical verification and observation** of academic and administrative facilities.



3. **Interactions with stakeholders**, including the Principal, IQAC Coordinator, Heads of Departments, faculty members, library staff, and non-teaching staff.
4. **Inspection of official records and documents** related to academics, administration, and institutional governance.
5. **Structured questionnaires** prepared in alignment with NAAC criteria to gather data on institutional practices.

Through interviews, observation, and document review, the Audit Team assessed compliance with academic norms, effectiveness of teaching-learning processes, infrastructure adequacy, student support systems, research culture, and administrative practices.

### **3. Observations on Academic Aspects**

#### **3.1 Curricular Planning and Implementation**

Government Model College, Borkhola follows the NEP-2020 curriculum prescribed by Assam University, Silchar. The FYUG programmes have been implemented since 2023, integrating multidisciplinary learning, vocational orientation, skill development, value-added courses, and holistic educational objectives.

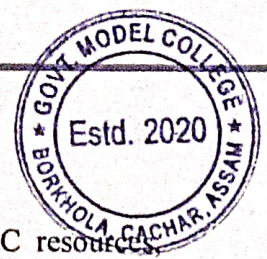
The college maintains an Academic Calendar aligned with the affiliating university. Additionally, each department prepares its own department-specific academic and annual activity calendar for systematic planning and effective academic delivery. Faculty members maintain uniform teachers' diaries for structured lesson planning and monitoring academic progress.

Extension and outreach activities form an integral part of curricular engagement. There is scope to diversify certificate and skill-based programs, and in this regard, the college's first add-on course has been introduced by the Department of English, GMCB. However, it has not yet begun, although the admission process has already started. The curriculum reflects multidisciplinary flexibility, skill enhancement, value-based learning, internships, and vocational orientation in alignment with NEP-2020. The college has introduced 5 vocational courses-Steno, Wood Craft, Handloom, Handicraft, Computer courses under PM-USHA.

#### **3.2 Teaching-Learning Process**

The college has formulated a student assessment policy in line with Assam University regulations. A policy to identify slow and fast learners exists, though it requires more effective implementation.

Faculty members demonstrate commendable enthusiasm in conducting both online and offline classes. Departments make extensive use of innovative digital pedagogical tools,



including Google Classroom, Google Docs, Quizizz, Kahoot, UGC-CRC resources, INFLIBNET, e-PG Pathshala, e-Pathshala, YouTube, Sansad TV, and other digital learning resources.

Regular academic activities such as quizzes, debates, student seminars, group discussions, Power Point presentations, and paper presentations are conducted to make learning interactive and participatory. Additional study materials, handouts, and notes are provided through Google Classroom and WhatsApp groups.

The Audit Team recommended adoption of more learner-centric teaching methods, robust remedial class mechanisms, systematic pre-intervention surveys before extension programmes, and effective measures to monitor and reduce student dropout rates. The college organized one international seminar on "India and its Neighbors: Initiatives for a Better Future" in collaboration with the Office of the Internationalization of Higher Education, Assam University, Silchar on 28-29 January 2025 and National Seminar Funded by MAKAIAS, Kolkata on "Exploring Folk Culture, Collective Memory, and Translation in Contemporaneity on 7-8 March 2025.

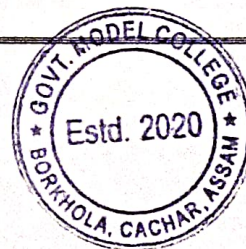
#### **4. Research, Innovation, and Extension Activities**

Research culture is recognized as essential for nurturing analytical and problem-solving skills among students and faculty. The college has an Institutional Publication Cell, and faculty members - including the librarian - regularly publish articles in peer-reviewed, UGC-Care-listed, and Scopus-indexed journals, as well as chapters in edited volumes. The research cell has published one edited book. The research cell organizes workshops on social science research, research methodology both for the students and faculty members. Some of the faculty members having publication in Q1 and Q2 indexed journals.

However, student involvement in research activities requires greater encouragement. The Audit Team recommended initiating minor and major research projects in collaboration with nearby colleges and academic institutions to strengthen institutional research capacity.

The college actively conducts numerous extension and awareness activities, including:

- Blanket donation drive
- Awareness programmes on sexual harassment
- Literacy awareness campaigns
- Programmes against child marriage
- Menstrual health and hygiene awareness
- Mental health awareness



- Plantation drives
- Blood donation camps
- Free eye check-up and operation camps
- Cleanliness drives
- Industrial visits
- Electoral literacy campaigns
- Green initiatives under the theme Mission Mati.

These initiatives contribute to community engagement and student social responsibility.

### **5. Infrastructure and Learning Resources**

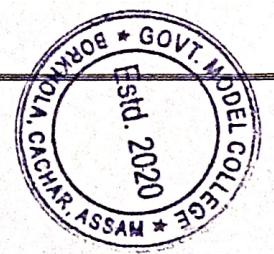
Considering its current academic strength, GMCB possesses adequate physical infrastructure:

- Sufficient classrooms and lecture galleries
- Recreation room
- Separate common rooms for boys and girls
- Offices for IQAC, NSS, and Sports Cell
- Administrative offices
- Spacious library
- Amphitheatre
- Campus-wide CCTV surveillance
- Digital/smart classroom
- Mini canteen

However, the Audit Team noted infrastructural gaps including:

- Absence of Wi-Fi connectivity
- Inadequate drinking water facility
- No boundary wall
- Inadequate library collection

These areas require immediate developmental planning to improve academic ambience and student satisfaction.



## **6. Student Support and Progression**

The college provide a wide range of students support services such as library services, Institutional Scholarship through Students Welfare Fund, Internal Complaint Committee (ICC), Games & Sports, Career Counselling and Placement, internship facilities, Industry visit, Grievance Redressal, Mentor-Mentee, Workshops on Debate, Communication skills, Art & Craft, painting, academic counselling and guidance, library orientation, Yoga and Mental health, etc. The college also provides financial assistance and support through various government initiatives such as Nijut Moina, Nijut Babu, Post-Matric Scholarship for ST/ST/OBC, and Ishan Uday scholarship.

To support the marginalized groups the college has set up an Equal opportunity cell and an Institutional Scholarship facility. For grievance redressal the college has set up an Anti-Ragging Cell, Sexual Harassment Prevention Cell (ICC), and Discipline Committee. The college has been running a self-funded NSS. The college provides NCC to the women students.

However, the Audit Team observed that the following student support services need to be strengthened:

- Strengthening of library services
- Development of entrepreneurship cells
- Full-fledged and functional placement cell
- Establishment of Yoga Club, and Gym.
- Functional Mentor-Mentee
- Weekly remedial classes.
- Establishment of systematic student mentoring mechanisms

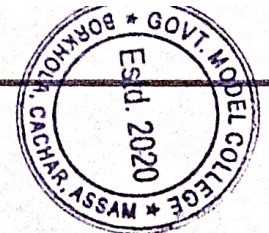
Some departments currently conduct soft skill development programmes such as debate, quiz, extempore speech, leadership development, and writing skills training. These initiatives are appreciable but need to be institutionalized at a broader level.

## **7. Professional Development of Faculty**

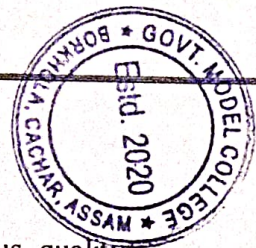
Faculty members regularly participate in Faculty Development Programmes (FDPs), seminars, conferences, and NEP-2020 orientation programmes, Short Term Cs (STC) organized by UGC-MMTTC. This reflects a positive professional growth culture among teachers.

## **8. Recommendations (Academic Audit)**

The Audit Team recommended:



1. The Research Cell may be reconstituted as a Research and Development (R&D) Cell, fully aligned with UGC and national research policy guidelines, to promote a structured research ecosystem.
2. The institution should initiate the publication of a high-quality, peer-reviewed academic journal with an editorial board comprising internal and external experts.
3. Faculty members may be encouraged to undertake collaborative and interdisciplinary research projects with universities, research institutions, and industry.
4. The library collection should be strengthened through the acquisition of updated reference books, journals, e-resources, and research databases.
5. The college should further promote learner-centric and teacher-centric pedagogical practices, including experiential learning, ICT-enabled teaching, project-based learning, and outcome-based education.
6. A healthy balance between academic and co-curricular activities may be ensured to support holistic student development.
7. Departments may be encouraged to publish departmental magazines and e-magazines to foster academic creativity and student engagement.
8. The institution may publish an annual college magazine to document academic achievements, cultural activities, and institutional best practices.
9. The institution should strengthen and expand student support services, including academic counselling, career guidance, skill development, and psychosocial support.
10. A functional and structured mentor-mentee system may be implemented to provide academic, personal, and career mentoring to students.
11. An active and well-defined Placement and Career Guidance Cell should be established to enhance students' employability and industry exposure.
12. A fully dedicated and regularly updated college website may be developed to enhance transparency, visibility, and digital outreach.
13. A Students' Union may be constituted in accordance with statutory guidelines to promote leadership, democratic values, and student representation.
14. Student representatives may be included in all statutory and non-statutory cells and committees to ensure participative governance.
15. An Alumni Association may be formally constituted and registered to strengthen alumni engagement, mentoring, and institutional support.
16. The college should establish a dedicated Entrepreneurship, Innovation, and Startup Cell to nurture entrepreneurial skills, innovation culture, and self-employment initiatives among students.



17. Institutional mechanisms may be strengthened to ensure continuous quality improvement and alignment with NAAC benchmarks for an A-grade institution.
18. The institution may regularly organise popular talks and invited lectures, by eminent scholars, professionals, and social leaders to enhance academic exposure and societal engagement among students.
19. The college may initiate a school adoption programme as part of its extension and outreach activities to support academic mentoring, digital literacy, health awareness, and community development in neighbouring schools.
20. All departments may maintain a systematic and updated departmental stock register for academic and non-academic assets to ensure transparency, accountability, and effective resource management.
21. The institution may introduce a structured mental health and well-being programme, including counselling services, awareness workshops, and stress-management activities, to support students' emotional resilience and overall well-being.

**9. Declaration:**

I agree with all the recommendations and observations mentions in this report and assure necessary action for effective implementation in alignment with NAAC guidelines.

(Dr. Sahabuddin Ahmed)  
Principal

Govt. Model College Borkhola

PRINCIPAL

Govt. Model College  
Borkhola, Cachar

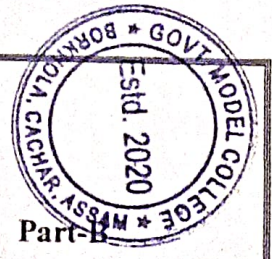
Signature of external members

(Prof. Niranjan Roy)  
Vice Chancellor  
Gurucharan University, Silchar

**Vice Chancellor**  
**Gurucharan University**  
**Silchar**

(Prof. Debotosh Chakraborty)  
HOD, Political Science  
Assam University, Silchar

**HEAD**  
**Department of Political Science**  
**Assam University, Silchar, Assam**



**Part-B**  
**ADMINISTRATIVE AUDIT**

**Methodology:**

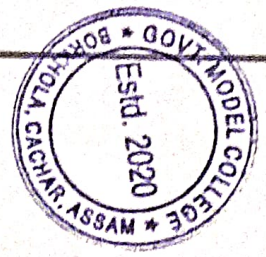
- Physical inspection of official documents and records
- Interaction with the Principal
- Review of institutional policies and governance practices

**Findings:**

- The college is newly established and currently follows policies issued by Assam Government, Assam University, UGC, and other authorities
- The college does not yet have independent administrative policies
- Website development is inadequate
- Wi-Fi network is absent.
- Student support services are insufficient.
- Students' Union has not yet been formed.
- The women's hostel and teaching and non-teaching staff is not functional yet.
- The principal's quarter is not-functional yet.
- Inadequate waste management.

**Recommendations (Administrative Audit):**

- Develop and strengthen the institutional website
- Restructure institutional cells and committees for decentralization
- Ensure student representation in committees
- Form the Students' Union
- Establish more digital classrooms
- Maintain proper store registers
- Submit copies of academic and administrative documents to IQAC
- Conduct ICT training for non-teaching staff
- Organize NAAC sensitization programmes
- Maintain systematic resource records



- Formulate a detailed resource utilization policy
- Conduct book donation drives
- Improve campus beautification
- Install signboards for classrooms

**Declaration:**

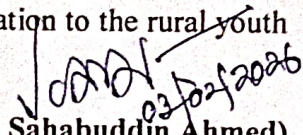
Dr. Sahabuddin Ahmed, Principal agreed with all observations and recommendations presented in the Audit Report.

**Concluding Remarks:**

The Academic and Administrative Audit of Government Model College, Borkhola reflects that the institution, though newly established, demonstrates strong commitment toward quality education, community engagement, and holistic student development. The presence of young and motivated faculty, adequate infrastructure, and a socially responsive institutional ethos constitute key strengths.

At the same time, gaps in digital infrastructure, research expansion, student support mechanisms, and administrative structuring require strategic planning and sustained implementation. The recommendations provided by the External Audit Team offer a practical roadmap for institutional growth, NAAC preparedness, and long-term quality assurance.

By implementing these recommendations, GMCB can emerge as a model institution delivering inclusive, skill-oriented, and future-ready higher education to the rural youth of Assam.

  
(Dr. Sahabuddin Ahmed)

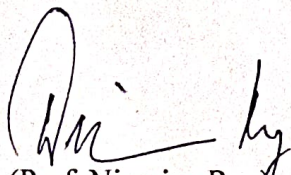
Principal

Govt. Model College Borkhola, Cachar

**PRINCIPAL**

Govt. Model College

Borkhola, Cachar

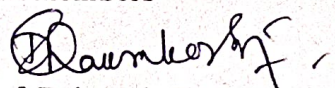
  
(Prof. Niranjana Roy)

Vice Chancellor

Gurucharan University, Silchar

**Vice Chancellor**  
**Gurucharan University**  
**Silchar**

**Signature of external members**

  
(Prof. Debotosh Chakraborty)

HOD, Political Science

Assam University, Silchar

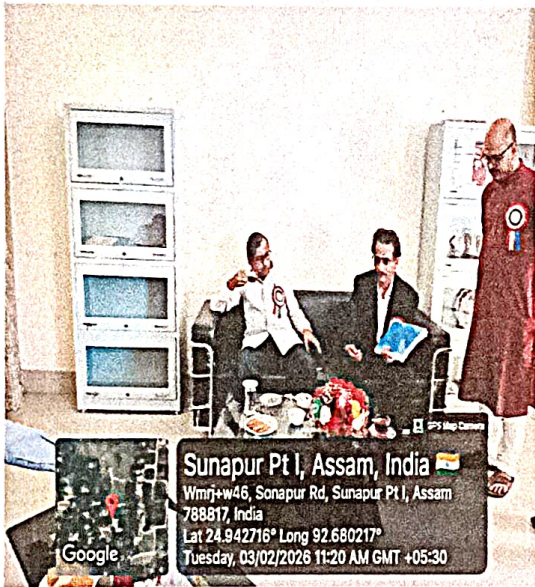
**HEAD**

Department of Political Science

Assam University, Silchar, Assam



*Photographs of the audit team while signing the documents 3<sup>rd</sup> February 2026*



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788817, India  
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*Photographs of the audit team while interacting with the principal and inspecting the documents on 3<sup>rd</sup> February 2026*