



ACADEMIC & ADMINISTRATIVE AUDIT

Period: 2020-2023

of

GOVT. MODEL COLLEGE BORKHOLA

P.O.- Jarailtola Bazar, Dist. Cachar (Assam), PIN-788127

13th September 2023



1. Members of the Academic Audit

- i. Prof. Anup Kumar Dey, Dr. Ambedkar Chair, Assam University, Silchar
- ii. Dr. Jayanta Bhattacharjee, Director, CDC, Assam University, Silchar.
- iii. Dr. Shuvasish Choudhury, Department of Life Science, Assam University Silchar

Profile of the College

A Name and address of the college	
Name	Govt. Model College, Borkhola
Address	Dholchera P.O. Jarailtola Bazar P.S. Borkhola Dist. Cachar PIN-788127 Email: govtmodelcollegeborkhola@gmail.com Mobile No. 60032-07177
State	Assam
Website	www.gmcborkhola.org
B Communication Address	
Principal	Dr. Sahabuddin Ahmed
Office Address	Dholchera, P.O. Jarailtola Bazar P.S. Borkhola Dist. Cachar PIN-788127 Email: govtmodelcollegeborkhola@gmail.com Mobile No. 60032-07177
IQAC Coordinator	Dr. Md. Mofidur Rahman
Office Address	Dholchera, P.O. Jarailtola Bazar P.S. Borkhola Dist. Cachar PIN-788127 Email: iqacgmcb@gmail.com Mobile No. 70029-28586
C Status of the College	Government Model College
D Name of the affiliating university	Assam University, Silchar



a. Introduction

Government Model College, Borkhola (GMCB) was set up in the year 2020 in Cachar district under the Assam Government's initiative to set up 15 model colleges in rural areas in the State with financial assistance from Rashtriya Uchchatar Shiksha Abhiyan(RUSA-1.0). The college provides quality Higher education to the students of rural areas of Borkhola. Out of the total 15 model colleges to be set up, nine were planned exclusively for women students and the other six were to be set up as co-educational colleges. Government Model College Borkhola is one of those six co-educational colleges. Like other Model colleges, GMCB too was set up at the cost of Rs. 9.00 Crores and was inaugurated in the digital mode by the Hon'ble Prime Minister of India Shri Narendra Modi Ji on 3rd February, 2019. It became functional with its first batch of students from the 2020-2021 academic session. Unlike other state colleges set up and provincialized by the state Government, GMCB, like other newly created Model colleges of the state, is set up and directly run by the State Government.

The college offers Four Year Undergraduate Programmes (B.A.) as per NEP-2020 in six subjects viz. Bengali, Economics, Education, English, Political Science, and Sociology, and is affiliated to Assam University, Silchar (Central University). Additionally, a Higher Secondary course in the Arts Stream is also available, accredited by the Assam Higher Secondary Education Council (AHSEC). The college boasts a library with extensive reading room facilities for students and features spacious, well-equipped classrooms and a dedicated faculty. Currently, the college benefits from a team of enthusiastic, dynamic educators who adopt a learner-centric approach, blending individual student mentorship with regular career counselling and guidance for various competitive examinations at both the state and national levels. This comprehensive educational strategy ensures the holistic development of students, fostering not only academic excellence but also leadership and professional skills. Special emphasis is placed on instilling strong ethical and moral values. The campus is located at Dholchera, Borkhola, near NATRIP point, and lies approximately 20 kilometers from Silchar Railway Station. Spread over thirty-eight bighas of land, the college is well-connected by multiple roads. Plans for enhancing the infrastructure include the addition of multiple residential facilities for teaching and non-teaching staff. Additionally, a women's hostel is under construction and is anticipated to be completed shortly.

Methodology of the Audit:



The members of the audit team visited the college on 13th September 2023. The data were collected through a questionnaire based on current NAAC assessment accreditation framework. The metrics are considered where academic department need to be involved. Besides, the audit team interacted with the IQAC coordinator and interacted with the teaching and non-teaching staff of the college. The departmental records and registers were also reviewed by the audit team.

Interviews:

Interview cum interactive sessions were conducted with the head of the department and other teaching and non-teaching staff.

Observations:

a. Curricular Aspects

Govt. Model College, Borkhola is affiliated to Assam University, Silchar University. The College follows the curriculum developed by Assam University, Silchar. All the Departments follow academic calendar of the same university. Additionally, all the departments framed their own department specific academic and annual event calendars for effective delivery of lesson. The departments have framed weekly and semester wise lesson plans to transact the curriculum smoothly. Moreover, all the departments are maintaining academic diary. However, the college hasn't introduced add-on/certificate courses so far.

b. Teaching Learning Aspects

Govt. Model College Borkhola has a detailed policy of students' assessment in line with Assam University Silchar. The college has a policy to identify show and fast learners. However, the college should implement the policy effectively. The teachers are very enthusiastic and take both online and offline classes. It is encouraging to observe that all the departments are using various innovative pedagogy including digital tools/apps like Google Classroom, Google doc, Quiziz, Kahoot, UGC CRC, Inflibnet, EPathshala, e-PG Pathshala, YouTube, Sansad TV, etc. To implement the teaching learning process in a more effective way the college should adopt more learners' centric teaching methods. Keeping the objectives of NEP-2020 in mind all the departments are regularly conducting extension activities and field-based activities. The college should conduct pre-intervention survey before conducting the extension activities. The college regularly supplies additional teaching materials, notes and handouts to the students through Google Classroom and WhatsApp. To make the teaching learning more interesting and effective, the college regularly conducts quiz, debate, students' seminar, group discussions, power point presentations, paper presentations, etc. The college should have a robust policy to conduct remedial classes. The college should take effective measure to check the dropout rate.

c. Research, Innovation and Extension



Research activities are very essential in a college to develop critical, problem-solving skills and analytical skills. The college needs to develop its research culture. The college does have institutional publication cell. However, students' involvement in research activities should be encouraged. To strengthen the research culture; the college should conduct minor/major research projects in collaboration with nearby colleges. All the teachers including the librarian regularly publish articles in peer reviewed/UGC care journals and scopus, and chapters in edited book. To give field-based knowledge to the students the college regularly conducts various awareness and extension activities such as blankets donation drive, awareness programme on sexual harassment, literacy awareness programme, and awareness programme against child marriage, menstrual health and hygiene, mental health, plantation drive, blood donation camp, free eye check-up and operation, cleanliness drive, industrial visit, electoral literacy camp, etc.

d. Infrastructure

Keeping the present academic strength in mind, the college has a good infrastructure with sufficient classroom, lecture gallery, recreation room, separate common room for boys and girls, Office room for IQAC, NSS, Sports cell, spacious library and an amphitheatre. The college lacks wi-fi network, digital classroom, drinking water facility, canteen and boundary wall. The library collection of the college is inadequate. The entire campus is under CCTV surveillance.

e. Students support and Progression

The college doesn't have sufficient students' support services. The library, the placement and entrepreneurship cells need to be developed. However, some of the departments are conducting regular soft skill training programme such as debate, quiz, extempore speech, leadership development programme, and writing skills for the students.

f. Professional development activities

All teachers regularly participate in faculty development programmes, seminars, conferences and NEP orientation programme.

SWOC Analysis

a. Strength of the College

- (i) The college has adequate land and buildings
- (ii) It provides education to poor and unprivileged students.
- (iii) Young, energetic, dedicated and vibrant staff.
- (iv) Safe and secured environment.
- (v) Clean environment.
- (vi) Student friendly environment.
- (vii) Dedicated faculty members to reach the unreached.

Weakness of the College

- (i) Lack of sufficient enrolment.
- (ii) Lack of smart classroom.
- (iii) Lack of well-equipped library.



- (iv) Lack of well-connected internet facility.
- (v) Lack of Industrial collaboration.
- (vi) Lack of vibrant placement & entrepreneurship cell.
- (vii) Lack of financial supports for research activities/FDPs/Seminars/Conferences.

Opportunities of the College

1. The college has the opportunity to introduce skilled based courses on Arts and crafts to fulfil the local need.
2. The college has ample opportunities to collaborate with Tea Estates.
3. The college has plenty of opportunities to enhance the literacy rate in the area and to bring socio-economic development.
4. The faculty members have adequate opportunities for professional and research development.

Challenges

1. Mobilizing the first-generation learners to take up higher education due to socio-economic barriers.
2. Poor road connectivity.
3. Catering student diversity.
4. Disadvantageous geographical location.
5. Absence of industries.
6. Resources mobilization.
7. Encouraging students for higher education and competitive exam.
8. Encouraging teachers to take up research activities.

Recommendations:

1. The Institutional Development Plan (IDP) should be reframed as per UGC guidelines.
2. The college should develop various policies such as AI policy, internal examination and evaluation policy, etc.
3. The college should reconstitute the research committee as research and ethics committee.
4. The college should conduct the green and energy audit.
5. The college should develop a robust website.
6. The college should make all the cells and committees vibrant.
7. Records of all the activities should be maintained properly.
8. All the departments should develop both learner centric and teacher centric teaching methods.
9. To develop student's creativity and writing skills the college should publish an annual college magazine.
10. All the department should publish their departmental magazine and wall magazine.
11. The college should conduct major and minor research projects in collaboration with neighbouring colleges and industries.
12. The college should provide more students' support services.



13. The college should form the students' union.
14. All the cells and committees should have students' representatives.
15. The library collection needs improvement.

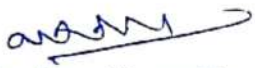
Signed by

13/09/2023
(Dr. Sahabuddin Ahmed)

Principal


Govt. Model College Borkhola
PRINCIPAL
Govt. Model College
Borkhola, Cachar

External Members


1. Name: Dr. Anup Kumar Dey,
Designation: Professor, Dr. Anup Kumar Dey
Assam University, Silchar, Department of English
Assam University (A Central University), Silchar
Cachar, Assam, PIN- 788011
Contact No. 7002504730

2. Name: Dr. Jayanta Bhattacharjee,
Designation: Director, CDC,
Assam University, Silchar.


13.09.23
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COLLEGE DEVELOPMENT COUNCIL
असम विश्वविद्यालय, सिलचर
Assam University, Silchar


13.09.23.
3. Name Dr. Shuvasish Choudhury,
Designation: Associate Professor,
Department of Life Science & Bioinformatics
Assam University Silchar
Dr. Shuvasish Choudhury
Associate Professor
Department of Life Science and
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Assam University, Silchar- 788011





Photograph of the audit team along with faculty members on the day of academic and administrative audit (Date: 13-09-2023)



ADMINISTRATIVE AUDIT

1. Methodology:

All the official documents and policies were physically inspected and reviewed.

Besides, an interaction was held with the Principal of the College.

2. Summary and findings

- I. Govt. Model College Borkhola is a newly established college. The college don't have any administrative policies of their own. They are implementing all the policies given by the Assam Government, Assam University, Silchar, UGC or any other competent authority from time to time.
- II. The college website needs to be developed.
- III. The college don't have a website, wi-fi network.
- IV. The students' support services are inadequate.
- V. The college doesn't have students' union.


3. Recommendations

- i. The college website should be more dedicated.
- ii. A few of the institutional activities need to be restructured. The cells and committee should be restructured to decentralise the works. All the cells and committees should have more students' representative.
- iii. The college should form the students' union.
- iv. The college should develop a digital classroom.
- v. Proper store book should be maintained.
- vi. Copies of all the relevant documents such as exam time table, class time table, result sheets, UGC documents, etc should be sent to the IQAC.
- vii. The IQAC should conduct regular ICT training programme for the non-teaching staff.
- viii. The IQAC should conduct regular NAAC sensitization programme inviting external experts.
- ix. All the resources should be maintained and recorded in the store register properly.
- x. The college should have a detailed policy on the utilisation of resources.
- xi. The college should conduct a book donation drive.
- xii. The beautification of the campus is needed.
- xiii. The college should put signboard to all the offices and classroom.




Declaration:


I agree with all the recommendations and observation mentioned in this report.


(Dr. Sahabuddin Ahmed)
Principal
Govt. Model College Borkhola, Cachar
PRINCIPAL
Govt. Model College
Borkhola, Cachar

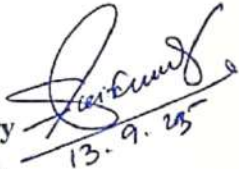
Signature of external members


1. Name: **Dr. Anup Kumar Dey**
Designation: Professor, Dr. Ambedkar Chair,
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Professor Anup Kumar
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2. Name: **Dr. Jayanta Bhattacharjee**
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COLLEGE DEVELOPMENT COUNCIL
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3. Name **Dr. Shuvasish Choudhury**
Designation: Associate Professor,
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Dr. Shuvasish Choudhury
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Photograph of the audit team along with faculty members on the day of academic & administrative audit (13-09-2023)

